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| **ROLE PROFILE: Senior Strategy and Engagement Advisor** |  |
| Position Title:  | Senior Strategy and Engagement Advisor  |
| Position ID: | NEW0000356 |

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| **Team** | Strategy Planning & Accountability | **Grade** | P4 |
| **Reports To (Title)** | Director, Strategy Planning & Accountability | **Contract Length** | Permanent |
| **Location** | Any existing SCI location | **Time-zone** | Any |
| **Languages** | English (French, Spanish, Arabic desirable) | **Headcount** | 1 |

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| **Team and Job Purpose** |
| **Team purpose*** Lead I&I joint planning, performance tracking and accountability mechanism
* Oversee I&I Engagement with Leadership / Governance across the Movement & key strategic external partners
* Ensure I&I department internal processes run smoothly
* Lead on I&I strategic initiative including change/ transition management
* Support any external engagement as required
* Lead on I&I customers experience approach and practices

**Role purpose**To lead the strategic management and engagement of Influencing & Impact initiatives to drive progress towards Save the Children International’s mission, ensuring high-impact collaborations and effective strategy. This role is pivotal in designing I&I’s strategy, and ensuring that the plans of our Global Policy, Advocacy and Campaigns (GPAC) Steering Group and our Global Program Directors Quality & Impact sub-group is in line with that strategy. It plays a critical role in orchestrating and aligning project activities with our organisational goals, and fostering a culture of accountability, ambition, and integrity. The position holder will work closely with cross-functional teams to build robust relationships and implement innovative solutions that enhance the effectiveness of our advocacy work. |

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| **Principal Accountabilities** |
| * Lead the I&I strategy development and delivery, in line with SCI overall strategy
* Liaise with other departments’ strategy teams to build a strong sense of collaboration and shared delivery across the new global teams.
* Ensure that GPAC Steering Group has an annual plan with SMART objectives and named delivery leads against objectives and key projects
* Coordinate the GPAC Steering Group’s policy positioning, including managing policy sign off and providing advice to the group as appropriate.
* Work with the different global sub-groups under GPAC to ensure that they are meeting regularly and have the support that they need to deliver. This role will also support the Quality & Impact sub-group of the GPDs group and any joint GPD/GPAC initiatives
* Represent the GPAC Steering Group in global planning and strategy processes to ensure GPAC priorities are organisational priorities
* Support the GPAC chairs to foster a team culture and strengthen the impact and influencing function globally, as well as managing special projects as they arise
* Draft update papers for SLT, CEOs and the board
* Set up and support I&I governance / leadership engagement plan
* Prepare and support CIIO external engagements, and manage other key strategic initiatives as needed.
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| **Budget** |
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| **People Management Responsibility** (direct/indirect reports) |
| Number of people managed in total: 0Manager of a team: NoTeam Manager (manager of multiple teams): No |

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| **Size of Remit** |
| Country or Function |

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| **Travel Requirements** |
| International travel required: YesPercentage of required for travel: Up to 10% |

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| **Key Relationships** |
| **Internal** (excluding direct team and manager)* The Senior Leadership Team (SLT): To ensure strategic alignment with the organization's mission and goals.
* Cross-Functional Teams: Collaboration with Advocacy, Communications, Programs and Resource Mobilization colleagues to integrate and align efforts.
* Country Offices: Coordination and support to ensure local advocacy and influencing activities are in sync with global initiatives.
* Monitoring and Evaluation Teams: To track and measure the impact of advocacy initiatives and adjust strategies as needed.
* Support Functions (e.g., HR, Finance, IT): Ensuring that the necessary resources and support structures are in place to enable effective project implementation.
* Board of Trustees or Governance Bodies: Engaging with leadership on strategic priorities and organizational governance.

**External*** International Non-Governmental Organizations (INGOs): Collaboration with other INGOs to align on I&I agendas to influence changes that benefit children and align with Save the Children’s mission.
* United Nations Agencies and Multilateral Organizations
* Donors and Funding Agencies: Building and maintaining relationships with foundations, trusts, and bilateral/multilateral donors to secure funding and support for initiatives.
* Academic and Research Institutions: Collaborating with universities and think tanks to generate evidence-based advocacy materials and engage in policy research.
* Private Sector Partners: Engaging with businesses and corporate partners to create shared value and leverage corporate influence for social good.
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| **Competencies** |
| Cluster: LeadingCompetency: Leading and inspiring othersLevel: Leading EdgeBehavioural Indicator: Creates and engages others in a shared vision and strategy that will deliver more for children.Cluster: LeadingCompetency: Leading and inspiring othersLevel: Leading EdgeBehavioural Indicator: Acts with integrity including walking away from major opportunities if these are not aligned to the organisation’s values.Cluster: ThinkingCompetency: Problem solving and decision makingLevel: Leading EdgeBehavioural Indicator: Brings in external perspective to ensure strategic decision making remains relevant and focused on the long term.Cluster: ThinkingCompetency: Innovating and adaptingLevel: Leading EdgeBehavioural Indicator: Sponsors initiatives to ensure that people, processes and technology create an agile organisation, responding quickly to external events.Cluster: EngagingCompetency: NetworkingLevel: Leading EdgeBehavioural Indicator: Aligns and builds networks and alliances to reflect global shifts and opportunities.Cluster: EngagingCompetency: Communicating with impactLevel: Leading EdgeBehavioural Indicator: Projects confidence and authority to influential audiences and makes the most of subject matter even when it’s less familiar . |

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| **Experience and Skills** |
| **Essential**Experience1. Significant experience in developing and implementing strategies, including setting SMART objectives and delivering key projects .
2. Substantial experience in project coordination or management, particularly within a non-profit or international development context.
3. Significant experience in external engagement with high level global, regional and national stakeholders and networks.
4. Significant Experience in working with global teams and managing cross-functional projects with a collaborative approach.
5. Substantial Experience in building strong relationships and providing support to deliver organisational strategy, as well as experience with governance/leadership engagement plans, external engagement, and thought leadership.
6. Communication: Excellent written and verbal communication skills, including experience drafting update papers for senior leadership, CEOs, and boards.
7. Analytical: High level of analytical skills to develop action trackers and monitor project delivery and performance metrics.
8. Diversity and Inclusion: Understanding of and commitment to diversity, equity, and inclusion principles and practices within the workplace, with the ability to actively engage in fostering an inclusive culture .
9. Tech-Savvy: Proficiency with relevant project management tools and software.

**Desirable**1. French, Spanish or Arabic language
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| **Education and Qualifications** |
| **Essential*** Bachelor's Degree in Public Administration, Business, International Development, Social Sciences, or a related field

**Desirable*** A master’s degree is preferred.
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| **Safeguarding** |
| We need to keep children and adults safe so our selection process includes rigorous background checks and reflects our commitment to the protection of children and adults from abuse.Level 2: either the post holder will have access to personal data about children and/or young people as part of their work; or the post holder will be working in a ‘regulated’ position (accountant, barrister, solicitor, legal executive); therefore a police check will be required (at ‘standard’ level in the UK or equivalent in other countries). |

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| **Diversity, Equity and Inclusion and Equal Opportunities**  |
| Diversity, Equity and Inclusion is core to our vision, values and global strategy. Save the Children is committed to creating a truly diverse, equitable and inclusive organisation, and one which will support us in our vision to ensure every child attains the right to survival, protection, development, and participation.   We are committed to equal employment opportunities, regardless of gender, sexual orientation, race, colour, ethnic origin, nationality, disability, marital or civil partnership status, gender reassignment, pregnancy and maternity, caring or parental responsibilities, age, or beliefs and religion. We are committed to diversifying our staff to better represent the communities we serve and actively welcome underrepresented groups to apply.  Reasonable adjustments will be made should any candidate invited to interview require this.     |

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| **Version Control and Approval** |
| Version | Date | Author | Reviewer | Approver |
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